

# Cleaning



## CHECKLIST

No	KITCHEN/KITCHENETTE	STANDARD CLEAN ✓	DEEP CLEAN ✓
1	Gather all dishes & glassware from around the house and load into dishwasher	✓	✓
2	Clean cobwebs from lights, sills (from reasonable height)	✓	✓
3	Clean Counter Tops	✓	✓
4	Dust all lights, ceiling fans & blades (from reasonable height)	✓	✓
6	Dust windows, sills, and ledges (from reasonable height)	✓	✓
7	Clean table & chairs	✓	✓
8	Clean inside and outside of microwave		✓
9	Clean stove burners; clean stovetop, front, & control panels	✓	✓
10	Clean & dry sink counters & soap dish	✓	✓
11	Sweep, mop, vacuum all floors	✓	✓
12	Clean counters & backsplash	✓	✓
13	Empty trash and replace bag	✓	✓
14	Clean front of all cabinets and handles	✓	✓
15	Clean oven hood vent		✓
16	Wipe down windowsills and window frames		✓
17	Doors & door frames dusted	✓	✓

18	Baseboards dusted	✓	✓
19	Baseboards wiped down		✓
20	Dust & Disinfect light switches and door knobs	✓	✓
21	Sweep pantry floor	✓	✓
22	Doors and door frames wiped down		✓
23	Blinds and shutters wet wiped down		✓
<b>No</b>	<b>BATHROOM</b>	<b>STANDARD CLEAN</b> ✓	<b>DEEP CLEAN</b> ✓
1	Clean all cobwebs. Dust shelves	✓	✓
2	Clean, buff all mirrors & glass	✓	✓
3	Clean counter tops	✓	✓
4	Polish towel racks, toilet paper holder	✓	✓
5	Dust all light fixtures & Clean Sink(s)	✓	✓
6	Clean & dry tub/shower & tile	✓	✓
7	Clean & dry shower door, track & glass	✓	✓
8	Dust & tidy knick knacks, personal items, & hand towels	✓	✓
9	Clean & dry sink counters & soap dish	✓	✓
10	Clean inside & outside of toilet. Clean the base & lid	✓	✓
11	Empty trash and replace the bag	✓	✓
12	Sweep, Vacuum, and mop floors. Make sure corners and edges are clean	✓	✓

13	Dust windowsills & window frames	✓	✓
14	Cabinet fronts cleaned	✓	✓
15	Clean inside linen closet and shelves		✓
16	Doors and door frames dusted	✓	
17	Tile grout scrubbed		✓
18	Baseboards dusted	✓	✓
19	Baseboards wiped down		✓
20	Wet wipe windowsills and blinds		✓
21	Organize and clean medicine cabinet		✓
22	Door and door frames wiped down		✓
<b>No</b>	<b>BEDROOMS, LIVING ROOMS, AND COMMON ARE</b>	<b>STANDARD CLEAN</b> ✓	<b>DEEP CLEAN</b> ✓
1	Clean cobwebs. Dust shelves, walls, & pictures	✓	✓
2	Dust ceiling fan & blades	✓	✓
3	Clean & buff mirrors	✓	✓
4	Dust furniture, lamps, lamp shades	✓	✓
5	Clean window sills, window frames & chair rails	✓	✓
6	Dust & tidy knick knacks, personal items	✓	✓
7	Vacuum, mop or hand clean floor. Make sure corners & edges are clean	✓	✓
8	Make beds	✓	✓
9	Clean all light switches & door knobs	✓	✓
10	Tidy area, fold blankets, arrange pillows etc.	✓	✓
11	Empty trash and replace bag	✓	✓

12	Dust window sills & window frames	✓	✓
13	Ceiling fans dusted (from reasonable height)	✓	✓
14	Baseboards dusted	✓	✓
15	Baseboards wiped down		✓
16	Doors and door frames dusted	✓	✓
17	Door and door frames wiped down		✓
18	Wipe down window sills, blinds and window frames		✓
19	Dust/clean stair railings		✓
20	Clean inside linen closet and shelves		✓
<b>No</b>	<b>OFFICE SPACE</b>	<b>STANDARD CLEAN</b> ✓	<b>DEEP CLEAN</b> ✓
1	Clean cobwebs. Dust shelves, walls, and decor	✓	✓
2	Dust/clean work surfaces, desks, and tables	✓	✓
3	Disinfect all horizontal surfaces	✓	✓
4	Organize reading materials	✓	✓
5	Clean front door/glass	✓	✓
6	Dust furniture, lamps, lamp shades	✓	✓
7	Dust ceiling fan & blades (from reasonable height)	✓	✓
8	Clean window sills, window frames & chair rails	✓	✓
9	Vacuum, mop or hand clean floor. Make sure corners & edges are clean	✓	✓
10	Empty trash and replace bag	✓	✓
11	Clean all light switches & door knobs	✓	✓
12	Dust window sills & window frames	✓	✓

13	Baseboards dusted	✓	✓
14	Baseboards wiped down		✓
15	Doors and door frames dusted	✓	✓
16	Door and door frames wiped down		✓
17	Wipe down window sills, blinds and window frames		✓

**EXTRA SERVICES:**

- Laundry services (wash, dry, and fold clothes/towels/comforters at the residence)
- Organize and clean pantry
- Organize and clean inside kitchen cabinets
- Organize and clean closets (bathroom closet or clothing closet)
- Clean oven
- Clean refrigerator