

Cleaning



CHECKLIST

No	KITCHEN/KITCHENETTE	STANDARD CLEAN ✓	DEEP CLEAN ✓
1	Gather all dishes & glassware from around the house and load into dishwasher	✓	✓
2	Clean cobwebs from lights, sills (from reasonable height)	✓	✓
3	Clean Counter Tops	✓	✓
4	Dust windows, sills, and ledges (from reasonable height)	✓	✓
5	Clean table & chairs	✓	✓
6	Clean inside and outside of microwave		✓
7	Clean stove burners; clean stovetop, front, & control panels	✓	✓
8	Clean & dry sink counters & soap dish	✓	✓
9	Sweep, mop, vacuum all floors	✓	✓
10	Clean counters & backsplash	✓	✓
11	Empty trash and replace bag	✓	✓
12	Clean front of all cabinets and handles	✓	✓
13	Dust oven hood vent		✓
14	Wipe down windowsills and window frames		✓
15	Doors & door frames dusted and wiped down		✓

16	Baseboards dusted and wiped down		✓
17	Dust & Disinfect light switches and door knobs		✓
18	Sweep pantry floor	✓	✓
No	BATHROOM	STANDARD CLEAN	DEEP CLEAN
1	Clean all cobwebs. Dust shelves	✓	✓
2	Clean, buff all mirrors & glass	✓	✓
3	Clean counter tops	✓	✓
4	Polish towel racks, toilet paper holder	✓	✓
5	Dust all light fixtures (from reasonable height) & clean sink(s)	✓	✓
6	Clean & dry tub/shower & tile	✓	✓
7	Clean & dry shower door, track & glass	✓	✓
8	Dust & tidy knick knacks, personal items, & hand towels	✓	✓
9	Clean & dry sink counters & soap dish	✓	✓
10	Clean inside & outside of toilet. Clean the base & lid	✓	✓
11	Empty trash and replace the bag	✓	✓
12	Sweep, Vacuum, and mop floors. Make sure corners and edges are clean	✓	✓

13	Dust windowsills & window frames	✓	✓
14	Cabinet fronts cleaned	✓	✓
15	Clean inside linen closet and shelves		✓
16	Doors and door frames dusted and wiped down		✓
17	Baseboards dusted and wiped down	✓	✓
18	Dust and wipe down cabinets	✓	✓
Nº	BEDROOMS, LIVING ROOMS, AND COMMON ARE	STANDARD CLEAN	DEEP CLEAN
1	Clean cobwebs. Dust shelves, walls, & pictures	✓	✓
2	Clean & buff mirrors	✓	✓
3	Dust furniture, lamps, lamp shades	✓	✓
4	Clean window sills, window frames & chair rails	✓	✓
5	Dust & tidy knick knacks, personal items	✓	✓
6	Vacuum, mop or hand clean floor. Make sure corners & edges are clean	✓	✓
7	Make beds	✓	✓
8	Dust & Disinfect light switches and door knobs		✓
9	Tidy area, fold blankets, arrange pillows etc.	✓	✓
10	Empty trash and replace bag	✓	✓

11	Dust window sills & window frames	✓	✓
12	Ceiling fans dusted and cleaned (from reasonable height)		✓
13	Baseboards dusted and wiped down		✓
14	Doors and door frames dusted and wiped down		✓
15	Dust/clean stair railings		✓
No	OFFICE SPACE	STANDARD CLEAN	DEEP CLEAN
1	Clean cobwebs. Dust shelves, walls, and decor	✓	✓
2	Dust/clean work surfaces, desks, and tables	✓	✓
3	Disinfect all horizontal surfaces	✓	✓
4	Organize reading materials	✓	✓
5	Clean front door/glass	✓	✓
6	Dust furniture, lamps, lamp shades	✓	✓
7	Ceiling fans dusted and cleaned (from reasonable height)		✓
8	Clean window sills, window frames & chair rails	✓	✓
9	Vacuum, mop or hand clean floor. Make sure corners & edges are clean	✓	✓
10	Empty trash and replace bag	✓	✓
11	Dust & Disinfect light switches and door knobs		✓

12	Baseboards dusted and wiped down		✓
13	Doors and door frames dusted and wiped down		✓

EXTRA SERVICES:

- Laundry services (wash, dry, and fold clothes/towels/comforters at the residence)
- Organize and clean pantry
- Organize and clean inside kitchen cabinets
- Organize and clean closets (bathroom closet or clothing closet)
- Clean inside oven
- Clean inside refrigerator